



FULLERTON
COLLEGE

Classified Senate Minutes

August 11, 2005

Conference Room 1018

In Attendance: Etta Dial, Pattie Foster, Lisa Gomber, Bob Grimes, Monica Hagmaier, Chuck Helms, Sandy March, Mary Molina, Cynthia Wafer, Anita Ward, and Olivia Wolfe

Unable to Attend: Denise Cork, Marisela Delgadillo, Mary Marquez, Ruth Ristow, and Pat Wilson

Cynthia Wafer, Vice President, opened the meeting by announcing that she will be chairing the meeting today since Mary Marquez is on vacation.

Review of Minutes

Cynthia asked the attendees to review the minutes of the meeting held on July 27, 2005. Mary Molina moved to approve the minutes and Olivia Wolfe seconded, and the minutes were approved.

It was noted by Mary Molina that the Agenda should be changed to add a "Budget" item for future meetings. This was agreed to by the Senate members.

Executive Reports and Communication

Cynthia Wafer welcomed Chuck Helms, our Parliamentarian, and asked him to discuss his position. Chuck said that his duties are to assist the President or the Chair to resolve issues. He will be following "Roberts Rules of Order" and the Classified Senate By-Laws so that the meetings will run smoothly.

Meeting Schedule

We will not have a meeting on August 25th. A meeting schedule, through the end of the calendar year, was distributed. Our next meeting will be held on September 8, 2005.

Senator Reports - None.

Cynthia said that our e-mails are already being blocked by Classified Staff members. Chuck mentioned that he understands that someone on campus has been stopping e-mails from going through. We will check with Dawnmarie Neate.

Mission Statement

Etta Dial reported that one response was received. It was noted that a Mission Statement is in our Constitution. Mary Molina stated that this would take a change to the By-Laws. This item will be brought back to the next meeting.

Classified Survey

Mary Molina asked for clarification on the Classified Survey. Etta Dial stated that the survey had not been sent out. Once suggestions are received for our goals, a survey will be composed and sent out to classified staff.

4CS - Our Classified Senate will apply for membership in 4CS.

Senator Assignments

A copy of the senator assignment sheet, containing the assignments that were decided on at our last meeting, was distributed. It was communicated to the E-Board this morning by Monica Hagmaier that Mary Marquez would like us to consider adding two additional Senators-At-Large without voting privileges. The count of classified staff per Senator was read.

It was pointed out that Building 900 was not assigned. Sandy March stated that since Building 900 contains the Print Shop and Auto Shop (which are a part of Tech. Ed.), it should be assigned to Pat Wilson.

Mary Molina said that we were supposed to get back to this item if anyone had a problem with their assignment. Etta Dial agreed and said that this is noted at the bottom of the assignments listed in the Minutes of the July 27 meeting. Sandy March made a motion that we continue with assignments, as presented, until we find that there is a problem with the assignments. Lisa Gomber seconded, and the motion passed.

Convocation

Sandy March stated that she feels it is not necessary for the Classified Senate to speak at Convocation. Mary Molina stated her agreement. It was the general feeling that the President, Mary Marquez, will speak and introduce the Classified Senate members.

“CSEA Newslines”

Mary Molina clarified that Michelle Olivier would like to put something in the newsletter about our Classified Senate, but that this has not been approved by CSEA as yet.

Logo

Sandy March said that she had sent out an e-mail to her group, but has not had any response. Discussion ensued regarding some items going through Mary Marquez for approval before being issued. Senators are communicating with their groups, and these communications do not need the President’s approval.

Cynthia Wafer suggested that we set up an anonymous communication system for classified staff to send items to the Classified Senate. It was suggested that if the classified staff members feel comfortable to discuss items with their area Senator, we can bring items back to the Senate anonymously. It was also stated that in some divisions there is a problem with comments coming back to employees by management. Bob Grimes moved that we set-up a box where anonymous items could be submitted to the Classified Senate.

Other ways of handling anonymous communication were discussed. It was felt that e-mail could not be used. It was noted that classified staff be able to discuss their views with their Senator. It was agreed that names would not be used. Bob Grimes amended his original motion by adding that every Senator should assume every item to be anonymous, and that we have a Classified Senate mailbox and a suggestion box in the Mailroom for classified staff to put their suggestions and comments in to be picked-up by Mary Marquez. The Parliamentarian stated that we must vote on both the amended motion and the original motion. Lisa Gomber seconded the amended motion, and it passed. A vote was taken on the original motion and it passed.

New Business

As an information item, Sandy March stated that we need two Classified representatives for the Budget Development Committee. Since Ruth Ristow and Greg Menchaca are already members of the Budget Development Committee, it was suggested that they remain as our representatives, and that we forward the call for names and our recommendations to CSEA.

Transportation – Bob Grimes noted that there is a problem with transportation for students and employees related to our 15-passenger vans. Some people did get the required license to drive them, but many. Etta Dial added that she had a conversation with Chris Figuera a few months ago to see if any of the 15-passenger vans were for sale, and was told that she had not received authorization to sell or trade-in the remaining old 15-passenger vans for smaller vans (as of that time). Mary Molina believes this is an item to be handled by the Budget Development Committee. It was suggested that Bob mention this to Ruth Ristow who is on the Budget Development Committee. Since Ruth is not at our meeting today, we will table this for the next meeting.

Fund Raising Committee – Layna Burgos and Sabrina Jenkins have volunteered to be on the Fund Raising Committee. Mary Molina noted that, at the July 27 meeting, it was agreed that the Ad Hoc Committee would research fundraising ideas and would bring suggestions to the Classified Senate. Adam O’Connor will look into the legal issues of any fundraising efforts. It was suggested that payroll deductions might be used for fundraising, as is done by other district associations. Cynthia discussed some of the ideas that had been sent to her.

The next meeting will be held on September 8th at 10:00 a.m. in Conference Room 1018. The meeting was adjourned.

Etta Dial
Recording Officer