



Classified Senate Approved Minutes



Conference Room 1018

September 8, 2005

In Attendance: Denise Cork Marisela Delgadillo, Etta Dial, Pattie Foster, Lisa Gomber, Bob Grimes, Monica Hagmaier, Chuck Helms, Sandy March, Mary Marquez, Mary Molina, Ruth Ristow, Cynthia Wafer, Anita Ward and Olivia Wolfe

Guests: Debie Mazzuca Favaro, Lora Gauthreaux, Regina Hitchcock, Sabrina Jenkins, and Pat Sanchez

Unable to Attend: Pat Wilson

CALL TO ORDER

Mary Marquez called the meeting to order at 10:00 a.m.

READING & APPROVAL OF MINUTES

The minutes of August 11, 2005 were read and approved.

EXECUTIVE REPORTS AND COMMUNICATION

CSEA Representative - The president reported that CSEA will be appointing a representative to participate in Classified Senate meetings as a resource member.

Committee(s) Selection - The president distributed a list of nominations for hiring and campus committees as an information item. Discussion ensued. It was consensus of the Senate to forward the list without comments or recommendations per our agreement with CSEA.

Treasurer's Report – Monica Hagmaier reported on the expenditures of the Classified Senate Budget. Senators will be provided with a hard copy of the budget report via email by Monica.

	Total Beginning Allocation:	\$3,852
Expenditures	Office Depot open order:	\$500.00
	File Cabinet (\$178.04)	
	Parliamentary Procedure Pamphlets	<u>\$33.14</u>
	Total Expenditures:	<u>\$533.14</u>
	Total Remaining:	<u>\$3,318.86</u>

SENATOR REPORTS

Call for Goals Input – Senators reviewed the proposed goals for the current academic year. Senators asked for the following additions to the list

- Better communication to classified members to increase campus awareness
- Build Staff Development activities to better serve Fullerton College students.
- Forward suggestions to CSEA for expansion of professional growth to include other activities
- Remove – Ensure bond monies are spent effectively
- Plan a Classified Retreat
- Include classified members input in building/bond projects

This item will be brought back to the next meeting for further discussion.

Call for Ideas on Classified Survey – Senators concurred that the idea of a Classified Survey warranted further investigation. Once the goals have been developed, a survey will be created and brought back to the Senate for approval prior to being sent out to classified staff for input.

UNFINISHED BUSINESS

Classified Goals & Survey – *This item was covered under Senator Reports.*

Fundraising Committee Report – Cynthia Wafer reported on the Hurricane Katrina Disaster Relief college-wide efforts. Cynthia asked for volunteers to be on the committee.

Logo – The president announced that Sandy March had received a logo design and the design is temporarily on the newly created Classified Senate website.

Website – The president announced the Classified Senate website has been created. Items housed on the site include the Constitution and By-laws, agendas, minutes, email link and other items of interest. A simile of the website was distributed for review.

NEW BUSINESS

Staff Development – Mary Marquez distributed copies of the 2005-06 proposed Staff Development Budget received from the Staff Development Committee meeting. The budget includes a Classified Senate allocation of \$15,000, and a new Classified Orientation is being developed. This item will be forwarded to the next meeting.

Access to Q Drive – The Classified Senate has been given access to the “Q” Drive for disseminating information among senators and the E-Board. Items contained on the drive include committee lists, parliamentary procedures and other items of interest.

Senator Assignments – Lisa Gomber reported that her senator assignment included only two classified members. Senators reminded Lisa that night custodians are part of her representation. Senators suggested contact with custodians by postings and other means contact.

PUBLIC COMMENTS - None

ADJOURNMENT – The meeting adjourned at approximately 11:30 a.m.

The next meeting will be held on September 22 at 10:00 a.m. in Conference Room 1018.

Mary Marquez
President, Classified Senate