



Classified Senate Minutes

Room: Faculty Lounge

March 8, 2007

In Attendance: Denise Cork, Summer Day, Marisela Delgadillo, Lora Gauthreaux, Lisa Gomber, Monica Hagmaier, Chuck Helms, Catherine Parks, Pat Sanchez, Carolyn Whelchel, Rachel Chavez, Pattie Foster, Laurie Triefenbach

Absent: Regina Daxon, Anita Ward, Olivia Wolfe

Guests: Efrain Villanueva, Library.

READING AND APPROVAL OF MINUTES: Monica Hagmaier called the meeting to order at 10:03 a.m. and asked for approval of the minutes for the both the February 8th and February 22nd meetings. February 8, 2007: **Motion:** Rachel Chavez moved to approve the minutes, Pattie Foster seconded. **(Approved)**. February 22, 2007: **Motion:** Rachel Chavez moved to approve the minutes, Catherine Parks seconded. **(Approved)**.

EXECUTIVE REPORTS AND COMMUNICATION:

- **PAC-Monica** reported a new Fullerton College Smoking policy was handed out. Each Classified Senate member received a copy and discussion was held. A vote was taken and most members wanted more details before giving a positive vote. Suggestions were as follows: Add a statement of health, how will permanent employees that smoke, be defined (Employee ID?), and campus signage.
- **Goals:** Read 2007-2008 goals handed out at PAC. Let Monica know what the unit objectives are for each division.
- **Faculty Senate Resolutions:** Read and discussed. **Motion:** Pattie Foster moved to approve, Lisa Gomber seconded. **(Approved)**.
- **District Focus Group**-need three more people for Friday, March 16, 2007. Contact Monica if interested.
- **Discussed FTES** and Classified Needs List. Passed out copies again for review.
- **Classified Senate Newsletter:** Catherine Parks created the first draft and passed around for review and critique.
- **Treasurers report:** none to report.

SENATOR REPORTS:

- None to report.

OLD BUSINESS:

Staff Development Funds-Professional Activity Request

Registrars office requesting monies for Lisa Funaoka, Rena Negrete, and Elizabeth Guzman to attend a seminar in Palms Springs for Student Services, April 29-May 2, 2007. **Motion:** Lisa Gomber moved to approve the minutes, Pattie Foster seconded. **(Approved)**. Approved for registration fees only, not accommodations, travel, or meals.

Open House:

- Discussed donations to the Open House for giveaways, and the content of the brochure to be handed out at the open house. Rachel Chavez chairing the committee. Needs volunteers. Will be mocking up a brochure for review.
- Catherine will see when Harmony Foods can have a tasting table so we can choose the menu.
- Catherine to contact Horticulture re: table decorations.
- Credit Union on tap to be at the open house.
- Invitations: Save the Date postcard draft reviewed by all.

Classified Employee Recognition

Denise Cork readying forms to be sent for each member of Senate to rate.

Public Comments:

None

Meeting adjourned: 11:05 am

Next meeting to be held on March 22, 2007, Room: Faculty Lounge

Carolyn Marie Whelchel-Recording Officer