



Classified Senate Minutes

Room: 227

January 24, 2008

In Attendance: Ericka Adakai, Rachel Chavez, Monica Hagmaier, Catherine Parks, Shauna Weiner, Marcia Hedberg, Carolyn Whelchel, Efrain Villanueva, Dina Aguirre, Lora Gauthreaux, David Reichert, Summer Rodriguez, Pat Sanchez, Olivia Wolfe

Absent: Chuck Helms, Laurie Triefenbach, Greg Menchaca

Guests: Brandon Floerke, Ethan Morse

READING AND APPROVAL OF MINUTES

Efrain Villanueva called the meeting to order at 2:01pm. The minutes were read and changes were approved.

EXECUTIVE REPORTS AND COMMUNICATION:

Efrain gave the **PAC Report**.

- A) **Budget Cuts-** The mid-year budget cut will be \$550, 000. The District reported the cut was manageable. The amount of the next budget cut is uncertain. Overall, this would mean a \$40 million reduction for all California colleges.
- B) After review, PAC determined **Goals 1** and **2** to be the top priority.
- C) **Fullerton College is a Smoke-Free Campus-** Many people are not respecting the choice to be a smoke free campus. It was suggested to ticket campus-smokers or fine them \$20. However, without an official policy, there is little basis to enforce the issue. Riverside Community College already has a no-smoking policy in place. A workforce group is being formed to research how schools like Riverside are able to implement the policy. This group will write a policy, based on their findings. AS President, **Ethan Morse**, who was also present at PAC, spoke on his concerns and ideas about having a policy in place.

Outside of the PAC Report, further discussion on a **Smoke-free campus** continued. Efrain feels it should apply to staff and faculty as well as students. Some of the forces impeding the smoke-free campaign from becoming an enforceable policy are unions and contracts between staff, faculty, and the district.

A **Travel request** for **Rachel Chavez** for \$225 was approved. **Mike Cortez** requested \$3560, however, his dept., Academic Computing, will cover \$2000. After a brief discussion, Marcia Hedberg second Carolyn's motion to approve Mike Cortez's travel request of \$1560. PE Trainer, **Juan Cueves** is requesting \$925. Before his request is put to a vote, Efrain will ask him for more information and inquire if his dept. is willing to contribute. There is \$9000 in the Staff Development account.

Ed Fund will give the presentations for the **Classified Kick-Off** event February 20th. The theme will be "What's Working in Our College and What Isn't." The event is from 2pm to 4pm. Please arrive five minutes early.

FC will sponsor a few classified members to attend the **Classified Leadership Retreat** in Tahoe City June 12 -14. Senate members will have a chance to meet senators from other colleges, as well as attend workshops on topics such as communicating to deans and faculty. Last year Catherine and Monica participated. The cost will be \$250, not including room accommodations. A flyer for the event was passed out.

Brandon Floerke reported on the progress that Staff Development has made so far with the **Classified Staff Mentoring Program**. He gave a handout that highlighted the response from the Dean's Council meeting. Managers would like to see the Mentor Program spelled out and specific. They would prefer a screening process of who is going to be a mentor, and a time-frame of how long a mentor would be away from their desk. After a discussion, 4 hours per month was suggested as an appropriate time frame. This allotted time would include touring the campus, meetings, and phone calls. It is expected that the time dedicated to new hires would decrease after the first few months. It was also suggested that each department would nominate a classified staff as a mentor along with their Dean or Manager's approval.

English Instructor, **Kimberly Orlijan** is encouraging faculty, staff, and students to nominate a book to be considered for the "One book, One Campus" project. The object of the project is to bring the campus-community together. The nominated book may also be incorporated into campus events and the curriculum.

SENATOR REPORTS:

No senator reports at this time.

Public Comments:

Marcia Hedberg agreed to be a classified representative on the Smoke-free workforce. This committee will look at ways Fullerton can develop a policy to enforce a smoke-free campus.

Sarah Cotter resigned. Her position will need to be filled. Efrain will forward the constituents info about joining the hiring committee.

A date and time needs to be decided on for Senate members to take a group picture for the website.

Olivia Wolfe announced the Asteroid Impact event on February 5 in the Wilshire Auditorium.

Meeting adjourned: 3:09pm

The next meeting will be held on February 14, 2008 in rm. 227.

Shauna Weiner-Recording Officer