



Classified Senate Minutes

Room: College Center Rm. 227

February 14, 2008

In Attendance: Ericka Adakai, Monica Hagmaier, Catherine Parks, Shauna Weiner, Laurie Triefenbach, Marcia Hedberg, Carolyn Whelchel, Efrain Villanueva, Pat Sanchez, Summer Rodriguez, Dina Aguirre, David Reichert, Chuck Helms

Absent: Lora Gauthreaux, Olivia Wolfe, Rachel Chavez, Greg Menchaca,

Guests: Janet Portolan

READING AND APPROVAL OF MINUTES

Efrain Villanueva called the meeting to order at 2:07pm and asked for approval of the minutes for the January 24, 2008 meeting. Laurie Triefenbach moved to approve the minutes with the changes, and Marcia Hedberg second the motion. The changes were approved.

EXECUTIVE REPORTS AND COMMUNICATION: SPECIAL BUSINESS

Efrain introduced Vice President, **Janet Portolan**. Janet handed out a list of projects that are scheduled to be ready before the start of school on Aug. 18. In addition, she discussed some of the upcoming construction plans.

Furniture is being selected for the **Classroom Office Building (COB)**. Construction of the building should be completed by late July, while the site work will continue right up to the start of the fall semester. There are 50 faculty members scheduled to move into the COB when it is ready.

The **Science Village** is expected to be completed by July, and will be located in Student Parking Lot 10 and Staff Parking Lot E. The science staff will move out of the 400 Bldg. and into the new Science Village throughout July. Science classes will also be held in the 1000 Bldg. Demo of the **400 Bldg.** is scheduled to begin in Aug. The new 400 building will have three levels, which will include 15 classrooms, two labs, and 48 offices. Completion of the 400 Bldg. is planned for Jan. 2010.

There was a discussion about **parking** while the campus is under construction. Janet agreed that parking was going to be difficult, and encouraged members to send her ideas on how to ease parking conflicts. Using a shuttle system has been discussed.

The **Field House** construction and the **1200 Bldg.** renovation will start in September. The two-story Field House will be 20,000 sq. ft. It will include a Concession stand, restrooms, a home-team locker room, a visiting-team locker room, three classrooms, and staff offices on the second floor. This project will displace the Sheep Shed. The Sheep Shed is a large shed located on the track that is used by M&O. There are no plans to relocate an area for M&O at this time. It will be looked at again in spring.

Other renovations include the **Athletic Field, new pool**, and changes to the **tennis courts**. The Athletic Field will be a football and soccer field combined. It will include bleachers. The new pool is being built in place of the old tennis courts. Eight of

the tennis courts will remain, and be resurfaced. The old pool will be filled and become part of the new 1200 Bldg. renovations.

The first phase of the **Storm Drain Project** will begin June 1. This phase will affect the area from the old tennis courts straight across toward Parking Lot 6. The second phase will continue from there to the Berkeley Center.

A fence will be built around the **Sculpture Garden** monument.

EXECUTIVE REPORTS AND COMMUNICATION: REGULAR BUSINESS

Efrain will email the **travel requests** to be voted on. Efrain encouraged members to be more diligent about voting.

Catherine Parks will deliver the **PAC Report** via email.

Spring **Classified Recognition** nominations will be accepted starting February 19 through March 21. It will be announced in the President's Weekly. The nomination forms will be revamped so the responses may be typed. The possibility of making the nomination forms available online is being considered.

Efrain Villanueva and **Ericka Adakai** volunteered to be the two classified members on the **Men and Women of Distinction** Committee.

The possible dates for the **Open House** will be resent via email. In addition to OCTFU, other vendors in will be invited to participate such as Jenny Craig, Weight Watchers, 24 Hour Fitness, and car wash gift certificates will be given out.

Pat Sanchez handed out updated information on the **Budget Report**. It was decided Pat would purchase give-away items for the Open House without needing approval. She would be buying items similar to last year.

SENATOR REPORTS:

No reports.

PUBLIC COMMENTS:

Catherine announced reminder that Ed Fund will give the presentations for the **Classified Kick-Off Orientation** on February 20th in rm. 227. The theme will be "What's Working in Our College and What Isn't." The event is from 2pm to 4pm.

Summer Rodriguez expressed concerns about parking, and the traffic issues involved with parking in the Parking Structure in the evening.

Meeting adjourned: 3:03pm

The next meeting will be held on February 27, 2008 in rm. 227.

Shauna Weiner-Recording Officer