



Classified Senate Minutes

Room: College Center Rm. 227

March 13, 2008

In Attendance: Ericka Adakai, Monica Hagmaier, Catherine Parks, Shauna Weiner, Marcia Hedberg, Carolyn Whelchel, Efrain Villanueva, Pat Sanchez, David Reichert, Chuck Helms, Olivia Wolfe, Rachel Chavez, Greg Menchaca, Dina Aguirre

Absent: Lora Gauthreaux, Summer Rodriguez, Laurie Triefenbach,

Guests:

READING AND APPROVAL OF MINUTES

Efrain Villanueva called the meeting to order at 2:01pm and asked for approval of the minutes for the February 28, 2008 meeting. Rachel Chavez moved to approve the minutes with the changes, and Marcia Hedberg second the motion. The changes were approved.

EXECUTIVE REPORTS AND COMMUNICATION: REGULAR BUSINESS

Travel Requests Rena Negrete, FC Admissions & Records Specialist, requested \$615 to attend a workshop in Lake Tahoe April 27-30. **Olivia Wolfe** motioned to approve. **Marcia Hedberg** second. The request was approved. **John Kehoe**, Facilities Grounds Coordinator, requested \$79.09 to attend a training to renew a California pesticide certification. **Olivia Wolfe** motioned, and **David Reichert** second the motion. The request was approved. A request from **Linda Lozano**, Admin. III for Facilities, to attend a seminar on managing emotions under pressure would be emailed.

The **PAC Report** was given by Catherine Parks. **Janet Portolan** gave an update on the campus construction. The Storm Drain project would begin March 24 – June 1 between the Classroom Office Building and the 900 Bldg. The PE bids will be sent to District for approval on May 27.... **Peter Fong** reported veterans will receive priority registration. Veterans should notify **Ray Bustos** in Financial Aid. Students will now be allowed to print their class schedule bill through Mygateway. This will allow them to directly pick up their parking permit.... **Darlene Jensen** gave an update on Commencement. Commencement will be on Thurs. May 22. The first 400 participating graduates to apply may pick up a free cap and gown on Wed. May 21st or Thurs. May 22 in the College Center. ...**Dr. Hodge** reported on the timeline of the Strategic planning....**Ethan Morse**, AS Student President, presented a four page proposal of student concerns including; wearing sachets at Commencement, KFCR radio use, games in the Student Center and the Student Center Conference Room. ...**Sue Beers** invited everyone to send off the FC Men's Basketball team to the State Championships Play-offs March 13 at 8:45am....**Larry Buckley** reported the Child Development Center Program will only offer lab services. No date as to when this change would take place was reported.... This topic induced a discussion among senate about the classified positions being affected. The cut back will affect nine to eleven classified employees. Senate discussed ways to

support the staff....Catherine Parks concluded the PAC Report with **Bob Jensen's** announcement that VTEA Committee will meet April 2. WEBCT transition to CE6 will take effect before summer. The Career Life Planning system Kuder will be wrapped into a vocational program where students create portfolios. ...**Emilio Perez** announced the Threat Assessment Committee was moving forward.... **Miguel Power** from Faculty Senate reported that SLO was working on Assessments...**Catherine Parks** announced information on the Classified Nomination Form and the Classified Open House being held Thurs. May 1 at 11:30am in the College Center....Ethan Morse reported the Election Committee was working on an AS survey. Also, preparations for the Festival of Diversity were progressing.

Treasure Report- The balance for Staff Development Funds was \$4200 prior to the travel request approvals.

The Chair of the Committee **Monica Hagmaier** reported on plans for the **Classified Open House**. **Rachel Chavez** went over the food options and prices. **Olivia Wolfe** discussed the decorations will be flowers from Costco with ribbons and balloons. Monica invited members to provide music. The sponsors will be OCTFCU, Terry Chambers, Weight Watchers and an independent car wash company. Catherine will send save-the-date cards for members to give to their constituents. The prizes will be gift cards. Other give-away items will be pens, key chains, and tote bags. Set up will begin at 7am. The Classified Recognition winner will be announced and a survey on classified improvement will be handed out.

Tentative dates for the up coming **Classified Senate Election** are May 30 and May 31. Monica Hagmaier, Pat Sanchez, Olivia Wolfe and Rachel Chavez will be on the election committee. The positions that need to be filled are President for one year, VP for two years, Treasurer for two years and three senators.

Catherine Parks presented an idea for classified staff to attend a seminar using Staff Development funds. Discussion will be tabled for another time.

SENATOR REPORTS:

No reports.

PUBLIC COMMENTS:

Efrain Villanueva announced his resignation as of June 30.

Meeting adjourned: 3:03pm

The next meeting will be held on March 27, 2008 in rm. 227.

Shauna Weiner-Recording Officer