



Classified Senate Minutes

Room: College Center Rm. 227

March 27, 2008

In Attendance: Ericka Adakai, Dina Aguirre, Lora Gauthreaux, Monica Hagmaier, Marcia Hedberg, Charles Helms, Greg Menchaca, Catherine Parks, Summer Rodriguez, Pat Sanchez, Efrain Villanueva, Carolyn Whelchel

Absent: Rachel Chavez, David Reichert, Laurie Triefenbach, Shauna Weiner, Olivia Wolfe

CALL TO ORDER: Efrain Villanueva called the meeting to order at 2:05 p.m.

AGENDA: The Agenda was approved as presented.

READING AND APPROVAL OF MINUTES: The minutes of March 13, 2008 will be available at next meeting.

EXECUTIVE REPORTS/ANNOUNCEMENTS

President's Advisory Council (PAC): Efrain Villanueva reported on the President's Advisory Committee meeting held on Wednesday, March 26, 2008. Budget Director Adam O'Connor reported on various issues related to the budget. For the 2007/2008 fiscal year, the District is expected to experience a reduction in funding of \$2.4M as a result of overstated property tax income reported to the State. At this time the District will not be passing on these reductions to the campus. The District has not settled salary negotiations with any of the bargaining units regarding the 4.53% COLA. For the 2008/2009 fiscal year, it is anticipated that there will be no COLA increase and no increase in student fees. Additional information will be available during the May Revise. Health Services Director Chris Kiger reviewed the information contained in the handout *Fullerton College Guidelines for Assisting Students in Crisis/Distress and Addressing Disruptive Behavior*. The college will be completing its evaluation of the 2007-2008 Goals and Objectives to be incorporated into the NOCCCD Strategic Plan. Efrain Villanueva made a statement on behalf of the Classified Senate in support of the Child Development Center.

Staff Development Travel Requests (1): The following revised travel request was approved.

- Linda Lozano – Facilities, Managing Emotions and Thriving Under Pressure, Irvine, California, May 22, 2008, \$172.

Classified Breakfast: Efrain Villanueva reported that the 2008 Staff Appreciation Breakfast is scheduled for Thursday, May 15, 2008 from 8:00-10:30 am in the College Center.

Softball: Efrain Villanueva reported that this year's all staff event is scheduled for May 9, 2008. The event will be a softball game against District personnel.

Classified Recognition: Nominations for the Classified Recognition Award are due March 27, 2008. Catherine Parks and Dina Aguirre will then forward the nominations to the Classified Senate executive board and senators for voting. Final selections are due to Catherine Parks or Dina Aguirre by April 4, 2008. The winner will be announced at the Classified Senate 3rd Annual Open House scheduled for May 1, 2008. The nominations for the yearly winner will be held in May and the winner will be announced at the Staff Appreciation Breakfast on May 15, 2008.

Staff Development Event: Catherine Parks reviewed additional topics for a possible staff development seminar. It was decided to postpone this event to next year.

Staff Development Update: Pat Sanchez reported that a Staff Development update was not available for this meeting. An update will be provided at the next meeting.

Elections: Monica Hagmaier reported that the Elections Committee will be meeting soon to begin preparations for the upcoming election year. The positions open for re-election include the Vice President, Treasurer, and three senators. Due to Efrain Villanueva's resignation effective June 30, 2008, the President's position will also be up for re-election.

Open House: Monica Hagmaier reported that the Open House Committee did a taste test at Lomeli's Restaurant. The bid at Lomeli's is approximately \$600. The quote will be submitted to Sodexo for possible first right of refusal. Rachel Chavez will be sending donation letters to vendors for possible sponsorship or donations. Several give-away donations have already been received. The personal statements from the executive board members and senators for PowerPoint presentation are due to Monica by April 1, 2008.

ANNOUNCEMENTS

Smoking Enforcement Committee: Marcia Hedberg announced that the Smoking Enforcement Committee continues to work on possible enforcement procedures.

FERPA Audio Conference: Ericka Adakai announced that a Family Educational Rights and Privacy ACT (FERPA) compliance audio conference is scheduled for April 2, 2008 in the College Center. FERPA sets standards and guidelines for protecting student privacy records.

Employee Assistance Program: An informational meeting regarding the new NOCCCD Employee Assistance Program (EAP) was held March 26, 2008. Additional meetings are scheduled for April 9, 2008 and May 9, 2008 in the College Center.

PUBLIC COMMENTS

Child Development Center: Several questions and comments were addressed regarding the Child Development Center.

ADJOURNMENT

Meeting adjourned: 3:04 p.m.

The next meeting is scheduled for April 10, 2008 at 2:00 p.m., College Center, Room 227

Patricia Sanchez – Acting Recording Officer