



Classified Senate Minutes

Room: College Center Rm. 227

October 9, 2008

In Attendance: Josue Abarca, Ericka Adakai, Starla Battiest, Rachel Chavez, Nicole Diamond, Sharon Kelly, Nancy Livingston, Greg Menchaca, Rena Negrete, April Ramos, Fatima Villegas, Vincent White, Olivia Wolfe

Absent: Monica Hagmaier, Shauna Weiner

Guests: Beverly Pipkin

READING AND APPROVAL OF MINUTES

Ericka Adakai called the meeting to order at 2:05pm. She asked if there was anything to add to the agenda. Nancy Livingston asked to discuss the possibility of having workshops for classified staff, and that she would volunteer to conduct a workshop.

Ericka Adakai asked if there were any additions and/or corrections to the minutes of September 11, 2008. Olivia Wolfe pointed out a grammatical error in the "In Attendance" section that will be corrected. Olivia made a motion to approve the corrected minutes. April Ramos seconded and the motion carried by a vote of those in attendance.

Ericka asked if there were any additions and/or corrections to the minutes of September 25, 2008. Rachel Chavez made a motion to approve them. Olivia Wolfe seconded the motion, and the motion carried by a vote of those in attendance. Ericka made corrections to the "PAC Report" section as follows. "Jim Book has resigned as the appointed classified representative"...

EXECUTIVE REPORTS AND COMMUNICATION:

Treasurer Report - Starla Battiest reported the following balances in Classified Senate funds: \$1,715.00 in 40000 account, and \$2,238.00 in 50000 account.

Travel: Starla informed attendees that there was a Staff Development travel expense of \$52 for Cynthia Wafer to attend an OC Human Relations Conference on hate crimes in Garden Grove, CA.

Ericka said that she, Monica and Shauna had met with CSEA representatives Rod Lusch, Vickie Sykes, Chuck Helms and Guillermo Santucci. This meeting was mostly tied to the PAC representation topic, and went well. Rod gave a history of CSEA as well as information explaining the relationship between Classified Senate and CSEA. Ericka believes that groundwork has been made that will open communication between the two groups.

Guillermo Santucci had some ideas for Classified Senate as follows. 1. Suggested that Senators and the E-Board go to training for job steward to learn about what CSEA looks for in the job place. April Ramos stated that this would be a good thing because people approach Classified Senate members to ask about certain issues, and we could be better informed. Beverly Pipkin

said that CSEA knows what is in the contract and has legal power to fight for employees. Nancy Livingston said that she believed that this would help us to work more cohesively with CSEA. Ericka Adakai thought it would be a good idea. Rena Negrete stated that she would be interested in going to the training without actually being a job steward. Rachel Chavez asked if the Parliamentarian needed this training, and Ericka thought that perhaps it should be mandated for the next Parliamentarian.

Guillermo Santucci's next idea for Classified Senate was that there be a rotation of those who attend CSEA meetings. Ericka volunteered to attend the October 20, 2008 meeting. After that meeting, Ericka will provide a list of upcoming CSEA meetings to see who wants to go to subsequent meetings and report back to Classified Senate on what took place.

Ericka reported on PAC and the issue of seats. Currently, there are two seats for Classified, and it is quite difficult to request additional seats. She does not think it is going to happen. Ericka went on to say that Rod Lusch stated that CSEA honors recommendations put forth by Classified Senate, that because CSEA is supported by law, they are the sole appointers of representatives.

Ericka stated that monthly meetings will be set up for her to meet with Rod Lusch.

Ericka reported that Catherine Parks is working on the Employee Recognition Award accounting. Five nominations have been received. After discussion, it was decided that nomination forms would be placed in division offices. Those present discussed ways to recognize nominees who do not win. It was decided by vote to let nominees know that they were nominated.

New Business

Call for Judges for Halloween Contest – Rachel Chavez first asked that the Treasurer check on the procedure for completing and submitting a Bursar's Requisition. Rachel stated that there would be three judges and that the judging would take approximately two hours. Prizes would be as follows: First Place \$75; Second Place \$50, and Third Place \$25. After a call for volunteers for judges, it was decided that Monica Hagmaier, Sharon Kelly and Fatima Villegas would be the judges. Ericka asked that they check with their division managers to make sure that the time away from their stations would be okay.

There was discussion about next year's contest. The majority of Classified Senate representatives were in favor of expanding the decorating contest and making it a "Fall decorating contest".

Member Reports

Blog Idea – Nancy Livingston spoke about the possibility of setting up a blog for Classified Senate. There was discussion and it was reported that something is currently set up in

MyGateway. Ericka said that she would have Catherine Parks add Classified Senate representatives as it is currently only accessible to E-Board members.

INFORMATIONAL ITEMS/ANNOUNCEMENTS

Pac Report – Beverly Pipkin requested that those present submit input regarding the Student Equity Plan as soon as possible as there is only one more meeting on this issue. She also spoke regarding the Educational Master Plan which is a long-term project, and 2009-2011 Goals.

Ericka stated that the smoking enforcement committee had met on October 3rd, and that they would also be meeting on October 10. She asked members to remove any designated smoking signs they might see on campus. There was discussion regarding the fact that classified staff are not restricted from smoking on campus. Beverly Pipkin told those present that prohibition of smoking is not a condition for employment, and CSEA will enforce an employee's right to smoke.

Old Business topics regarding Goals and Travel will be placed on the CS Message Board in MyGateway. Ericka did mention that Delores Cornejo's travel had been approved for \$500.

There being no further business, Ericka Adakai adjourned the meeting at 3:05 p.m.

Starla Battiest – Treasurer for Recording Officer