



Classified Senate Minutes

Room: College Center Rm. 227

February 12, 2009

In Attendance: Ericka Adakai, Shauna Weiner, Nicole Diamond, Rachel Chavez, Olivia Wolfe, April Ramos, Sharon Kelly, Starla Battiest, Josue Abarca, Vince White, Nancy Livingston, Fatima Villegas

Absent: Monica Hagmaier, Greg Menchaca, Rene Negrete

Guests: Catherine Parks

READING AND APPROVAL OF MINUTES

Ericka Adakai called the meeting to order at 2:07pm. The minutes were approved with two changes.

EXECUTIVE REPORTS AND COMMUNICATION: REGULAR BUSINESS

Ericka reported from **PAC** –The issue whether to continue to print out class schedules for Fall 2009 was discussed. Members of PAC presented support to continue to print the schedules because it is used as a marketing tool for the community. The deans concurred to keep the printed schedule because they found it very helpful when they worked with students. Students at PAC also expressed that they liked having the hardcopy version of the schedule instead of the online version. Other suggestions to offset the printing costs included increasing the price of each schedule from \$1 to \$2.

There was a discussion on whether or not the college should apply for the **Title V Grant**. Ericka referred to **Rachel Chavez** to provide the senate members with background information about Title V. Rachel explained that Title V is a five year grant designated for staff and faculty to spend in order to enrich their programs that ultimately will benefit students, as opposed to Special Programs that is directly for students. Ericka went on to report that the object of Title V funds is to enhance the college with opportunities that can later be institutionalized and become a permanent part of the college. If the grant is awarded, the funds will go to the support of the technological infrastructure of the college. It was also discussed in PAC whether the college had enough funds to maintain support staff to become institutionalized out. Also, because of the economy the evaluation process of the grant's criteria will be strict and would involve more audits. Members of PAC did approve to move forward with the application process. The application deadline is in April, 2009.

Ken Meehan supplied information from the ARCC Self-Assessment report. The assessment is part of the annual Accountability Reporting for Community Colleges. Compared to other community colleges, Fullerton College is above average in all areas except vocational courses and basic skills.

Nick Karvia, Director of the FC Bookstore, has been meeting with faculty to help students with book expenses. If faculty will agree to use a book for two years, the Bookstore will still buy back the book for 50% of its value. In order to make the offer really work for students, more faculty would need to participate and support the program.

As part of the **Treasurer Report**, **Starla Battiest** explained the handouts on the budget. She also reported that according to Banner, the Senate has spent \$90 more than her records indicate. She asked if that outstanding receipts be submitted to her as soon as possible. In the meantime, she would continue to do research to resolve the discrepancy.

Ericka reported back from a meeting she and **Monica Hagmaier** had with **Dr. Hodge**. Dr. Hodge didn't have any additional information about the budget and it's affect on the college. The president did say that employees' jobs were the first priority when considering the budget. Dr. Hodge also said that she was against furloughs, because in addition to taking an unpaid vacation day, it also affected retirement benefits. The president assured that Classified Senate's budget would not be cut.

Ericka also reported that **Dr. Hodge** met with **Rod Lusch** regarding the Master Plan documents that **Bev Pipkin** wanted "CSEA" inserted instead of "Classified Senate". Rod agreed to look over the documents and put any suggestions or input forward.

Catherine Parks brought a hard copy first draft of the **Classified Senate Newsletter** created by the **Publication Committee**. Catherine highlighted the hyperlinks and other features of the electronic newsletter. She also pointed out that the background colors were specifically chosen in order to be ADA compliant. She suggested creating a hyperlink to information about the elections. **Nicole Diamond** suggested adding contact information for readers to submit comments or ideas for future articles. Senate members agreed it would be best to use the classified senate email. **Rachel Chavez** suggested adding a bold "Save the Date" to announce the upcoming Classified Senate Open House. Senate members approved the motion to include the length of service for each senator's term to be listed next to their names, and to include credit to The Publication Committee members, **Nicole Diamond**, **Monica Hagmaier** and **Catherine Parks**, for their work on the newsletter. The first publication will be emailed February 17th.

The Budget Development Committee's recommendation on filling positions will be discussed further. As it is stated now, if there is a classified or management position open, it would be required to go before the Vice President. From there it would be routed to BDC and then to PAC. Then, PAC would make a recommendation to Dr. Hodge. Now, the BDC is considering eliminating PAC from the process because it will take too long to fill a position. BDC will make a recommendation directly to Dr. Hodge.

Dr. Hodge can choose to consider the recommendation or not. Ultimately, the District will have the final say for a position to be filled or not. **Sharon Kelly**, a BDC member, announced that the BDC will most likely make a final decision on the recommendation process by their next meeting.

All other agenda items will be tabled.

SENATOR REPORTS:

No comments at this time.

PUBLIC COMMENTS:

No comments at this time.

Meeting adjourned: 3:07pm

The next meeting will be held on February 26, 2009 in rm. 227.

Shauna Weiner-Recording Officer