



Meeting Unofficial Minutes

321 East Chapman Avenue, Fullerton CA 92832-2095

Aug 17, 2017 | 10:30 – 11:30 am | Classified Lounge | ClassifiedSenate@fullcoll.edu | ClassifiedSenate.FullColl.edu

- I. **Roll Call**
- II. **Call to Order:** 10:33 PM
- III. **Public Comment** (1 minute per person, not to exceed 10 minutes total per meeting)

None

- IV. **Approval of Minutes**

MSP to accept the minutes without objection (Ramos/ Leacock-Kendall)

- V. **Old Business**
 - a. Committee Updates (1 minute each)

None

- b. Accreditation

There will be a presentation at Convocation.

The visit will be during the week of October 9th.

- c. Classified Lounge (J. Merchant)

Marwin asked how everyone liked it and most were happy with it.

Ericka would like to step back from this project.

Pictures: Bob Jensen previously gifted us artwork to be used in offices on campus. Now, the person in charge of the gallery told us that we could go look at artwork, but it would be a few hundred dollars per piece. Rachel will ask for free prints from the gallery since she is looking into artwork for the Student Support Services office.

Summer gave us a handout with pictures of lumbar pillows (18x20) that are stain and water resistant. 4 sets of pillows are \$63.42. Rachel asked if the intent was to put them on the sofa chairs that are currently in the back of the room.

Summer confirmed that it was.

MSP to approve purchasing the 4 sets of pillows for \$63.42 without objection (Merchant/ Marquardt)

Summer asked Rod to donate money out of his budget for a sign outside of this room to say “Dedicated to the Classified Senate of this campus”.

Use of the room: Jenn mentioned that we should make an exception for DSS students who need space to take exams during finals week. Heather agreed and explained that the room was previously used to give final exams to DSS students.

We would need to shut down the room in order for it to be used for testing that week. Ericka suggested creating a formal process that enables people to submit requests for use of the Classified Senate Lounge. Rachel doesn't want people to start putting in requests that we end up rejecting so that it doesn't look negative on Classified Senate.

To summarize: The rules and regs that we will amend will become a set of recommendations to the administration

We would like to finalize the rules by next meeting.

d. Kindness Campaign

Ericka would like to remove herself from this committee

Chair moved back to this item

We want to come up with a solid plan for this. There should be two people in charge as the point-people. Heather and Jenn volunteered to take this.

MSP to approve Heather Stratulia and Jennifer Merchant as the point-people for Kindness Campaign without objection (Marquardt/ Adakai)

e. Classified Recognition Awards

Chair tabled this item.

f. Classified Senate Budget 2017-18 (Treasurer)

Chair tabled this item.

VI. **New Business**

a. Classified Leadership Institute 2018 (Kelly, Roschel)

We want to start discussing who will be at this.

Rachel will be putting in a number to submit to Staff Development instead of actual names. Monica suggested just claiming everyone in advance but it was mentioned that it looks bad to retract people after a request has been approved. 9 people confirmed that they are available to attend.

MSP to approve one participant paid for by the Classified Senate budget to CLI and Rachel will inform Monica of the cost (Adakai/ Ramos)

b. Classified Certificate (Roschel)

We want to mimic the Faculty certificate program that they have for Staff Development with things that are relevant to Classified Professionals

c. CSEA REP: District Insurance Committee (Kelly)

VII. **Future Agenda Items:**

Brown Act Compliance

VIII. **Adjournment: 11:27 AM**