



Classified Senate Minutes

College Center Room 229

January 13, 2017

In Attendance: Sharon Kelly, April Ramos, Ericka Adakai, , Melissa Serrato, Summer Marquardt, Layna Santana, Denise Leacock-Kendall, Gloria Sebo

Absent: Marwin Luminarias, Monica Hagmaier, Laurie Triefenbach

Guests: None

CALL TO ORDER

Sharon Kelly called the meeting to order at 11:07am.

HOUSEKEEPING

1. **Agenda:** No changes.
2. **Minutes:** None.
3. **Treasurer's Report:** None.

OLD BUSINESS

1. **Meeting Attendance:** Consensus was met to change meeting dates back to 2nd and 4th Thursdays from 10:30 – 11:30am (starting February) due to attendance issues. Too many members were missing Friday meetings and without a quorum, meetings were cancelled.
2. **Classified Senate Website:** Tabled.
3. **CLI Registration:** The group discussed procedures for registration. Ericka will provide leadership regarding PO# and hotel reservations and serve as the key contact person for the group.
4. **Directive from President to Classified Senate:** April asked for more attention to be given to the planning and that it is added to the next agenda to finalize plans and activities. The group discussed incorporating concepts in to an upcoming Activity Day, Classified Staff Development Day, Comprehensive Staff Development Workgroup, and idea of a button/sticker with a cool saying.

NEW BUSINESS

1. **Classified Mentor Program:** Tabled.
2. **Classified Lounge:** Ericka shared that the old Staff Dining Room is near the end of its remodel and reopening. During the Classified Senate Executive meeting with the college President Schulz, the Senate was asked for their feedback regarding the usage of space, possible design recommendations, and grand opening activity. The new name of the space will be the Classified Lounge. Consensus was reached regarding:
 - a. Usage – similar guidelines as used with Faculty Lounge.

- b. Design – group will visit space and make some recommendations. It was also recommended to have proper signage outside the door for usage and contact information for questions.
- c. Grand Opening – possibly a soft launch before the Fall 2017 semester, but use the Meet & Greet and the Grand Opening. Another option was to maybe have the Spring Activity Day in the space.

COMMITTEE REPORTS: None.

INFORMATIONAL ITEMS/ANNOUNCEMENTS: None.

Meeting adjourned at 12:03pm.

Ericka Adakai as Recording Officer.