



Classified Senate Minutes

College Center Room 229

March 2, 2017

In Attendance: Sharon Kelly, April Ramos, Ericka Adakai, Marwin Luminarias, Melissa Serrato, Summer Marquardt, Layna Santana, Gloria Sebo, Denise Leacock-Kendall, Monica Hagmaier

Absent: Laurie Triefenbach

Guests: Stephanie Rodriguez

CALL TO ORDER

Sharon Kelly called the meeting to order at 10:34am.

HOUSEKEEPING

1. **Agenda:** Sharon Kelly added "4CS South Region Gathering of Senate" under New Business.
2. **Minutes:** February 9, 2017 minutes pending distribution.
3. **Treasurer's Report:** Monica Hagmaier provided updates regarding the budget. There is approximately \$4800 remaining in the budget for the year. Sharon explained that an additional \$267 is needed to subsidize one Senate member's travel to the Classified Leadership Institute due to partial funding from Staff Development. Marwin made motion to allocate \$267, Summer seconded, all were in favor.

OLD BUSINESS

1. **T-Shirt Update:** Melissa Serrato reported that the different costs associated with purchasing a t-shirt versus a polo. The cost of a polo is \$31/each with additional fees, totaling roughly \$356. The group reached consensus to purchase a regular t-shirt at \$18/each, due to budget restraints.
2. **Classified Lounge Update:** Ericka Adakai shared that the Classified Senate recommendations to the first draft of furniture plans provided by Interim VPAS Rod Garcia were presented to him after the last meeting. He shared some concerns about the recommendations of lounge seating and not maximizing seating in the space. It is assumed he will discuss further with President's Staff and return with a second proposal. Summer volunteered to follow up with Rod regarding recommendations and report back to the Senate.
3. **CLI Registration Update:** With the additional approval of \$267 from Classified Senate, the Senate will send a total of 8 to the event. Seven positions were generously funded by FC Staff Development (with one slightly supplemented by Classified Senate) and one additional being funded by District Staff Development.
4. **President's Directive to CS:** It was explained that a Kindness Campaign will be incorporated in to the Classified Staff Development Day on April 10. The planning workgroup will work through the details of the initiative and how it will be presented to members at-large.

NEW BUSINESS

1. **Classified Staff Development Day (April 10):** Sharon shared that instead of the Vice President of Student Services office taking leadership on planning the event, the Classified Senate Activity Day workgroup will assist with planning the event. The Classified Senate executive committee will work with the workgroup to iron out the details of the event. There is \$5000 allocated by FC Staff Development for the event. Ericka asked if others wanted to join in on the planning and Marwin and Stephanie Rodriguez volunteered to assist.
2. **End of Year Event (April 26):** Tabled.
3. **PAC & DCCC Reports:**
 - a. **DCCC Report:** Sharon reported that at the last DCCC meeting they announced because of the projected \$5 million deficit in the budget the district is issuing a soft hiring freeze. Summer shared some concerns regarding hiring practices and the usage of hourlies to supplement the work of long standing vacant hourly positions. Ericka mentioned that they Executive Board will bring up the concern at their next meeting with the college President. Sharon wanted to create awareness of the soft freeze and what may happen in the future. She further explained it is important to be aware and involved during this time.
 - b. **PAC:** Not enough time to provide report.
4. **4CS South Regional Gathering of Senates:** Not enough time to provide report.

COMMITTEE REPORTS:

Not enough time for report.

INFORMATIONAL ITEMS/ANNOUNCEMENTS:

Meeting adjourned at 11:51m.

Ericka Adakai as Recording Officer.